



## DATA PROTECTION POLICY

The new European legislation, **GDPR** sets out to better protect the privacy of individual citizens. This section describes the way in which we process the data that we obtain when you visit our website.

We are required to inform you of the following, in your capacity as an **individual data subject** whose data we process.

### 1. PERSONAL DATA PROCESSING MANAGER

The personal data processing manager is **CROMARBO SA**.

The manager is headquartered at Rue des Chapelles 58, 5080 Rhisnes, Belgium; its company number is **BE 0406.054.866**.

For any queries relating to personal data protection, please contact Cromarbo, by letter at the address above.

### 2. COOKIES

Please refer to our information on the use of cookies.

### 3. PURPOSE OF PERSONAL DATA PROCESSING

When visiting the Cromarbo website, you will be asked to provide some personal data, intended for the following purposes:

- to communicate to the public details of the company's activities, or
- to provide information on the services and products offered, or
- to create a contact form so that you can be kept informed where you indicate your agreement.

In the form, the data fields marked with an asterisk (\*) are mandatory. If you do not complete these fields, we will not be able to respond to your request.

### 4. WHAT PERSONAL DATA DO WE PROCESS AND RELATING TO WHOM?

Cromarbo processes personal data which the individual data subject has provided themselves.

Data is only processed if processing is required for the purposes detailed in point 2.

Personal data is not sent to third countries or international organisations.



## 5. DATA RECIPIENTS

In accordance with the above, and apart from when it is necessary to communicate personal data to organisations or bodies acting as third-party service providers on behalf of and under the control of the data manager for the aforementioned purposes, Cromarbo shall not transfer personal data collected within this context, nor shall it sell, rent out or exchange such data with any organisation or body, unless you have been informed in advance and you have explicitly granted your consent.

Cromarbo uses third-party service providers for the management of its website (IT providers, Webmaster,...)

Cromarbo can employ all measures necessary to ensure the proper management of its website and IT system.

The organisation can transfer personal data on the request of any legally competent authority or on its own initiative, if it considers, in good faith, that the transfer of this information is necessary in order to adhere to the law or regulations or to defend and/or protect the rights and assets of the organisation, its clients, its website and/or yourself.

## 6. SECURITY PRECAUTIONS

In order to prevent, as far as possible, any unauthorised access to personal data collected in this context, Cromarbo has developed procedures about security and organisation. These procedures relate to both the collection and storage of data.

These procedures also apply to all subcontractors used by the organisation.

## 7. STORAGE PERIOD

Once the aforementioned data has expired, personal data is deleted, unless other legislation in force provides for a longer storage period.

## 8. RIGHTS OF THE INDIVIDUAL DATA SUBJECT

You have the right to access, rectify where necessary, object to use of data (for commercial purposes), and a right to request deletion (right to be forgotten).

You can exercise these rights by contacting Cromarbo at the following address:

CROMARBO SA, Rue des Chapelles 58, 5080 Rhisnes.

## 9. COMPLAINTS

You can register a complaint relating to the processing of personal data with the Data Protection Authority:



Autorité de protection des données

Rue de la Presse 35

1000 Brussels

Tel.: +32 (0)2 274 48 00

Fax: +32 (0)2 274 48 35

Email: [contact@apd-gba.be](mailto:contact@apd-gba.be)

URL: <https://www.autoriteprotectiondonnees.be/citoyen>